

**KENTUCKY BOARD OF CERTIFICATION OF WATER TREATMENT AND
DISTRIBUTION SYSTEM OPERATORS**

MINUTES OF MEETING

May 21, 2008

The following are minutes of the Kentucky Board of Certification of Water Treatment and Distribution System Operator's meeting held May 21, 2008 at the Division of Compliance Assistance, 300 Fair Oaks Lane, Frankfort, Kentucky

Board Members Present

Dillard Griffin, Chairman
Barry Bolin
Debra Cantrell
Julie Roney, Executive Secretary/Treasurer

Others Present

Lisa Butler, Division of Compliance Assistance (DCA)

I. Call to order

Dillard Griffin called the meeting to order at 2:55 p.m. Lisa Butler called role.

II. Introduction of Guests

No guests were present.

III. Approval of minutes

A motion to approve the minutes from the April 1, 2008 meeting was made by Barry Bolin. Julie Roney seconded the motion. The motion carried.

V. Old Business

A request to amend training request number 4222 titled "Tool Box Safety Talks" was submitted by Paducah Water Works. They requested an additional two hours to be added to the approval. Dillard Griffin entered a motion to approve the additional hours for a maximum of 10 hours for the course. Debra Cantrell seconded. The motion carried. Barry Bolin abstained from the vote.

VI. New Business

- A. Training Application Reviews (Addendum 1)
- B. Exam Application Reviews (Addendum 2)

VII. Communication and Announcements

Lisa Butler gave the board the Financial Statement for April 2008. Lisa also gave board members a copy of an e-mail from Bill Hyslop, ABC for their information.

VIII. Executive Session

A motion to adjourn to executive session to discuss a referral for recommended disciplinary actions was made by Dillard Griffin. Barry Bolin seconded the motion. The motion carried. The board entered executive session at 3:10 p.m.

After returning from executive session, a motion was entered by Dillard Griffin for the board to send a memo to Julia Kays, Manager, Licensing and Certification Branch requesting a representative from the regional office attend the June board meeting to answer questions regarding the referral and to determine the timeline of events involved with the referral. Barry Bolin seconded the motion. The motion carried. Julie Roney, cabinet representative will prepare the memo and submit it to Ms. Kays.

VII. Adjournment

A motion to adjourn was made by Julie Roney. Debra Cantrell seconded the motion. The motion carried. The board adjourned at 3:35 p.m.

Training Requests

Request #	Date Received	Requested By	Course Title	Hours Requested	Date of Course	DW	1st	2nd	Motion Approved	Comments	# of Hours Approved	TCH Event ID#
924	4/4/2008	Central Ky Chapter of KWWOA	Trenching and Shoring Safety Training	6	5/7/08	DW	DG	BB	X		6	5898
925	4/8/2008	Madisonville Community College (Gary Russ)	Water Treatment & Distribution	12	5/6/08 - 5/7/08	DW	DG	JR	X	Returned for class objective and a timed agenda		
926	4/10/2008	Georgetown Municipal Water & Sewer	Automated External Defibrillator Training	2	4/3/08 7 4/9/08	DW	DG	BB	X		2	5895
927	4/2/2008	Georgetown Municipal Water & Sewer	First Aid & CPR Training	4	3/10/08 & 3/28/08	DW	DG	BB			4	5896
928	4/15/2008	James Sproles Training	Distribution Training	12	5/6/2008- 5/7/08	DW	DG	DC		Returned for more course detail and course objective		
929	4/15/2008	ITT Flygt	ITT Flygt Product Education	15	5/6/08-5/8/08	DW	DG	BB			15	5897
931	4/23/2008	Louisville Water Co.	Construction Contract Documentation	4	Continuous	DW	DG	BB			4	5938
932	4/25/2008	Paducah Water Works	Cold Weather Hazards	1.5	1/10/08	DW	DG	JR		B. Bolin abstained	1.5	5940
933	4/25/2008	Paducah Water Works	Control of Hazardous Energy Sources "Lock out/Tag Out"	1.5	2/12/08	DW	DG	JR		B. Bolin abstained	1	5941
934	4/25/2008	Paducah Water Works	Bloodborne Pathogens	1	3/12/08	DW	DG	JR		B. Bolin abstained	0.75	5942
935	4/25/2008	Paducah Water Works	Slips, Trips and Falls	1	4/15/08	DW	DG	JR		B. Bolin abstained	5	5943
936	4/25/2008	Paducah Water Works	Fall Protection Competent Person Training	2	4/15/08	DW	DG	JR		B. Bolin abstained	2	5944
937	4/28/2008	KY/TN AWWA	Pharmaceuticals & Water Quality	6	5/29/08	DW	DC	BB			6	5945
938	4/28/2008	Neptune Technology Group, Inc.	Neptune Large Meter Service School	14	4/15/08 - 4/17/08	DW	DC	BB			14	5946
939	5/7/2008	Hopkinsville Water Environment Authority	Ductile Iron Pipe	2.5	3/12/08	DW	JR	DC			2.5	5947

940	5/7/2008	Hopkinsville Water Environment Authority	Excavation Competent Person	7	3/25/08	DW	JR	DC			7.5	5948
943	5/8/2008	Eastern Chapter KWWOA	EKWWOA Operator Training	6	3/13/08	DW	JR	DC			6	5949
944	5/8/2008	Western Chapter KWWOA	April 29th Operator Training	6	4/29/08	DW	JR	DC			6	5950
945	5/13/2008	Southeastern Laboratories	Safety First - "Confined Space Entry"	2	5/1/08	DW	JR	DC			2	5951
946	5/14/2008	Hall Environmental Consultants, LLC	Jar Test Concepts and Practice	4.5	3/17/08	DW	JR	DC			4.5	5937
948	5/16/2008	Hopkinsville Water Environment Authority	Flygt Submersible Pump - Barkley Intake	2.5	1/3/08	DW	JR	DC			2.5	5952
950	5/19/2008	Eastern Chapter KWWOA	EKWWOA May Training	6	5/15/08	DW	JR	DC			6	5953
951	5/16/2008	KY Rural Water Association	Treatment & Distribution Optimization, Sampling, Disinfection & Public Health	12	6/10/08 - 6/12/08	DW	JR	DC			12	5954
952	5/19/2008	KY Rural Water Association	Treatment & Distribution Optimization, Sampling, Disinfection & Public Health	12	6/3/08 - 6/4/08	DW	JR	DC			12	5955

Exam Requests

Request #	Name	Agency Interest #	Date Received by DCA	Application Type	If Reciprocity State and Class held	Conditional Approval, Approved, or Denied	1st	2nd	Motion Passed	Comments
244-08	Hinman, Warren D.	54949	4/7/2008	Treatment IV		Approved	BB	DC	X	
245-08	Waters, Justin w.	100170	4/11/2008	Treatment IV		Denied	BB	JR	X	Returned for more information on the lab manager and plant operator job. The Lab manager description does not include a percentage breakdown between lab manager and operational duties.
246-08	Abner, Darian W.	77128	4/17/2008	Treatment IV		Approved	DC	BB	X	
247-08	Sanders, Mark L.	100210	4/30/2008	Distribution IV		Denied	BB	DC	X	The applicant does not meet the regulations regarding direct supervision of operators who perform the work. The applicant does not demonstrate the required work experience.